

Grace Hoeltje

Entertainment Technician | Theatre Arts/Audio Recording Student

609-781-5892 | gracehoeltje@gmail.com | gracehoeltje.com | [LinkedIn](#) | Greater Philadelphia Area

EDUCATION

B.A. Theatre Arts - Tech/Design

Minor in Audio Recording
Rowan University, Glassboro, NJ
September 2022 - May 2026
3.9 GPA

CERTIFICATIONS & SKILLS

AUDIO:

- Dante Level 2 Certified
- **Softwares (advanced):** QLab, ProTools
- **Consoles (advanced):** Yamaha QL5, Yamaha CL5, Allen & Heath SQ-6
- **Consoles (basic):** Behringer M32, Allen & Heath Qu-16, Allen & Heath Qu-Pac
- Advanced in FOH/monitor mixing techniques, audio troubleshooting, and electrical/data signal flow

MISC:

- OSHA 10 Certified
- **Softwares (basic):** Vectorworks
- **Misc. (advanced):** Stage management, leadership, communication
- **Misc. (basic):** Production management, technical direction, scenic painting, tech rider documentation, soldering

EXTRACURRICULARS

- USITT (United States Institute of Theatre Technology) Student Chapter
 - President (2025-26)
 - Secretary (2024-25)
- Rowan Lab Theatre
 - Technical Director (2025-26)
- Campus Players
 - Senator (2023-24)
- Alpha Psi Omega (Theatre Honor Society)

WORK EXPERIENCE

Theatrical Services Supervisor

Sesame Place Philadelphia
Langhorne, PA

May 2025 - PRESENT

- Trained and led a team of technicians and interns in daily operation and maintenance of entertainment offerings, set and theming installations, and special events
- Created SOPs for multiple entertainment venues and seasonal entertainment offerings
- Performed daily opening and closing procedures for multiple entertainment venues
- Managed troubleshooting and maintenance of audio, lighting, and low-voltage electrical issues

Entertainment Technician

Sesame Place Philadelphia
Langhorne, PA

May 2024 - April 2025

- Operated audio, lighting and special effect elements (bubble, fog, confetti) for live shows and special events (operated Allen & Heath Qu-16/Qu-Pac, Hog 4)
- Operated Lawless Industries parade vehicles including floats and whirlys
- Responsible for inspection and maintenance of parade vehicles, props, and effects
- Installed/striking seasonal event decor and theming

Audio Engineer

Rowan Univ. Recording Studio
Glassboro, NJ

September 2024 - May 2025

- Assisted in audio gear load in, troubleshooting, operation, and load out
- Tested and took inventory of cables, instruments, DIs, and microphones
- Provided technical support during studio recording sessions

Student Sound Designer

Rowan University
Glassboro, NJ

September 2022 - PRESENT

- Created immersive soundscapes and sound effects for theatrical productions using DAW softwares, mainly ProTools, based on dramaturgy research and director feedback
- Documented signal flow and PA placement, created ground plans and stage plots in Vectorworks to allow for efficient troubleshooting and to prevent patch/signal flow issues
- Sourced audio from both original recordings and digital audio libraries
- Created audio playback cues using QLab 5 and programmed scenes into Yamaha QL5/CL5 digital consoles, integrated cues into performances during technical rehearsals
- Hosted QLab 5 workshops for students interested in live entertainment audio/sound reinforcement

Student Stage Manager

Rowan University
Glassboro, NJ

September 2022 - PRESENT

- Partnered with producers and directors to create organized production and rehearsal schedules
- Facilitated communication between director, cast, and crew; created and managed documentation for all production meetings, rehearsals, and performances
- Called sound and light cues for theatre and dance productions via comms system
- Ensured safety of performers by facilitating fight, lift, and fall calls